



## **SACES Executive Board Meeting June 23, 2016**

Attendees: Shawn Spurgeon, Melanie Iarussi, Casey Barrio-Minton, Cheryl Wolf, Natoya Haskins

### **ACES Summer Meeting** (Melanie and Casey)

One of the changes the incoming president is now involved. We need to make some changes to the procedural documents to include this.

- Strategic planning- the meeting started the dialogue regarding the vision and mission of ACES moving forward.
- Budget and finances
  - o Regional conference rebates reduced from 30% to 15% (host region 5% instead of 10%; others 2.5% instead of 5%)
  - o SACES' income and balance (We will discuss this at the next executive meeting)
    - Discussed possible ways to improve SACES using current income to support membership or our money may be reallocated to other regions.
      - Moving the SACES Journal forward
      - Improving the SACES Conference receptions (e.g., food, entertainment)
      - Decrease conference registration cost or offering scholarships to conferences
      - Melanie will schedule a meeting at the end of the summer to discuss the budget
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- 2017 summer meeting will be June 23-24, 2017 (will be Casey & the new incoming President-elect. It will be held in Chicago).

**Bylaws & Policy Manual Revision** – Shawn and Casey will facilitate this process and complete it by January 2017

**Website** – Cheryl will talk to Alex about survey monkey about the voting. Due to changes in SACES role in managing membership and fewer website changes, Alex's role would change with reduced hours. She has decided to leave the role July 1, 2016. We can seek out tech—savvy volunteers to manage the website from now on. Cheryl will manage the website temporarily until we find a new volunteer. We will seek a new volunteer with the upcoming announcements for committee and interest network updates.

**Committees**- update the committees and potentially seek volunteers for new chairs. Melanie and Casey will work on the committees and interest networks

**Platform-** move away from Wild Apricot since we may no longer need the e-commerce for membership. We will talk about this later when we have a better idea of ACES role and what we will need to manage. Alex recommended simplifying the platform.

**Nominations and Elections** (Shawn)- Shawn will talk to Mary and send out the nominations to the appropriate outlets, so that we can have a vote in August. We agreed that the final vote outcome should be given to those running before the SACES conference and announced at the conference.

- Emerging Leaders- Shawn will find out if the EC can write nomination letters. Priority will be given to individuals who have not received Emerging Leaders Recognition from ACES or Regional ACES. Individuals who have moved into the SACES region but are not yet able to join SACES because of their membership cycle, should be eligible for Emerging Leaders Program.

## **2016 Conference**

### Awards

- Peggy Ceballos is chairing.
- Reviewers needed, Melanie will put out a call for individuals to volunteer
- Purchasing awards, Peggy can order them again this year

Research Grants (Shawn)- this info will go out on the website, to the members, and on CESNET soon. Melanie will put a call out for reviewers.

### Educational sessions

- 12 Projectors needed
- Mary is trying to get these from local universities in NO

State Presidents Advisory Council – Update those that we have; potentially send out something to the State membership. Natoya will send out an email to the state counseling associations to update the current state presidents.

- Place will dictate Date, Time – at the October conference
- Content – Caroline can work with Natoya to get updates

### Luncheon

- Catherine Roland and Heather Trepal will briefly welcome and address the attendees
- Moment of silence
- Community Engagement Project- will reach out the Holy Cross to suggestions for agencies that we can donate
- Reports (President, Past-President, President-Elect, Secretary, Treasurer)
- Old and New Business
- Awards (Research Grants, SACES Awards, ACES Awards)
- Election results
- Next Conference

### EC Meeting at Conference

- Possibility of lunch on Wednesday evening, Oct 5

### Receptions

- Entertainment
  - o Maybe a live band the first night and DJ the next night with a NOLA flare
- Food & Beverage- Holly suggested getting a first draft of a food order; Melanie will put a list together
- Provide NO style beads at the receptions

### Holly's Involvement-she would register but she would get comped

- Accommodations-we will have approximately 9 rooms for Thursday and Friday to comp, we will have to decide if we can comp her accommodations. For each 40 room nights = 1 comped room. We need 20 rooms for SACES (5\*4 nts) + 10 nights for Heather & Catherine (ACES/ACA) + Holly-ACES? Others rooms can be offered to volunteers and/or leaders if they are available.
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- Role/Tasks- She would be the "conference advisor"

### **2018 Conference**

- Locations
  - o Potentially Ft Lauderdale or Miami; however, our options may change. ACES is considering Miami for 2021 so that could impact our decision.
- Site visit

### **Interest Networks-** Casey and Melanie will work on this

- Thank them for their service
- Ask some to renew
- Casey, as President-Elect, will appoint new chairs