

**Minutes**

**Meeting Date:** December 7th at 11am-12pm (CST)

**Graduate Students in Attendance:** Joey Tapia-Fuselier (UNT), Missy Butts (UNC Charlotte), Agnes Luo (Texas A&M Corpus Christi), Kristy Holloway (Lindsey Wilson College), Kertesha Riley (UT Knoxville), Erik Messinger (NC State), Courtney Walters (NC State), Paige Zieger (Walden), Raven Cokley (UGA), Jenae G. (USC)

* **Introduction to Committee**
* **Annual Plan**
	+ - Joey discussed the role of the graduate student committee, the annual plan for 2018-2019, and the desire to expand the committee to include more graduate student voices of SACES.
		- **Opportunities for Involvement:**
	1. **Graduate Student Page for Website**
		+ Missy described the intention of the graduate student page based on student feedback from the Spring 2018 Graduate Student Survey
		+ Webpage is currently not available on website—will hope to work with Dr. Cheryl Wolf to create it in the spring
			- * **Resources**

We currently have resources for the website related to specific content areas, the publication process, and navigating graduate student programs

These resources range from articles, to “how-to” guides, to specific examples of submissions for conferences, book chapters, grants, and refereed publication

We need more resources for the page—ANYTHING helps. Consider contributing resources that have been helpful for you in your process

* + - * + **Counselor Educator Interviews**

We are hoping to add to our SACES Graduate Student Page by interviewing counselor educators in various positions to help students and new professionals understand various roles, the promotion and tenure expectations, and others’ job search and transition experience

**Platform for Conducting Interviews:**

We need feedback on the best platform to conduct these interviews that will be feasible for the counselor educators and accessible to students

Suggestions:

Youtube channel

Audio only

Audacity

Transcripts available to increase accessibility

Other Considerations:

Best way to communicate with students about these resources

Social Media vs. Email

Next steps:

Create Subcommittee

Prepare a list of questions

Create a timeline

Determine potential participates

1. **Monthly Blog**
	* We are interested in starting a monthly or quarterly graduate student blog
		+ Need Topics—what we see is important for students to know
		+ Need Reviewers to review submissions
		+ A benefit for students is that it could help with editing and writing skills
2. **Graduate Student Section in Newsletter**
	* We can market to students using 1 page of the newsletter
3. **Collaboration with Interest Networks**
	* Interest Networks are interested in collaborating with the GSC. There may be opportunities to connect students with specific content areas of interest
4. **Social Media**
	* How can we meet student needs through social media?
		+ Increasing social media presence on graduate student facebook page
		+ Twitter?
		+ Remind 101
	* Suggestions:
		+ Working with CSI Chapters in the SACES Region
* **List of Subcommittees to form within the Graduate Student Committee:**
1. Website Committee
* Potential Roles:
	+ Graduate Student Resources
	+ Counselor Educator Interviews
1. Monthly/Quarterly Blog:
* Potential Roles:
	+ Editors
	+ Reviewers
1. Newsletter:
* Potential Roles:
	+ Compiling Graduate Student Committee News into one page for each issues
	+ Finding graduate students to submit to other sections of the newsletter
1. Collaboration with Interest Networks:
* Potential Roles:
	+ Liaison to interest networks
	+ Working with INs as needed
1. Social Media/Marketing Committee
* Potential Roles:
	+ Maintaining social media presence
	+ Advertising job positions to students
	+ Marketing for the GSC
* **Timeline for Graduate Student Committee:**
* Attend the next meeting in late January
* Complete the google form about your interest in getting involved with the subcommittees

**What are your ideas?**

**Questions:**

* Committee Co-Chair: Jose “Joey” Tapia-Fuselier

Email: josetapia@my.unt.edu

* Committee Co-Chair: Missy Butts

Email: cbutts4@uncc.edu