



Executive Committee Minutes
November 15, 2018
1:00pm-3:00pm ET
Agenda

Attendance: President-Natoya Haskins, Past-President Casey Barrio Minton, President-Elect Elizabeth Villares, Treasurer-Cheryl Wolf, Secretary-Janelle Bettis, Grad Student Rep-Joey Tapier-Fuselier

1. Meeting called to order at 1:02 pm by President, Natoya H.
2. Old Business
 - a. Logo (Cheryl)
 - i. Cheryl continues to work on financial details for the conference. Discussion surrounding new logo for SACES. Will revisit color themes at retreat.
 - b. SACES 2018 Conference Wrap-ups
 - i. Final Bill (Cheryl)
 1. Cheryl P. will continue working to reconcile SACES records. Natoya H. and Cheryl will discuss further.
 - ii. Reviewed revenue and refunds from the conference. Conference recommendations to Board at January meeting.
 - c. Emerging Leaders Follow-up (Casey)
 - i. Most of EL attended conference. All assigned to IN or committee or task. Follow up at quarterly meetings will occur to discuss task assignments. EL's will send in reports mid-year to check in on hours etc. Board identified possible other areas for emerging leaders. In January, board will review the EL experience to ensure positive experience.
3. New Business
 - a. Taskforce (Conference Volunteer Training and Operations Manual; Day of Service Manual)
 - i. Limited interest in developing the manuals. Potential partnership with local counseling organizations and universities. Joey T. will develop volunteer role for conference. sheet to describe role at conference (Joey) procedure to adapt for SACES. Discussion surrounding including Grad Student Representative, Past Student Representative, and Grad Student Representative-Elect apart of process. Joey will bring draft to January meeting.
 - ii. Day of Service Manual- Will be tabled for January meeting
 - b. ACES Info Request Update & State ACES Updates for Website (Janelle)
 - i. Janelle B. has received minimal ACES forms from state divisions. She will continue to work on getting forms. Janelle B. sent Cheryl information to update SACES state website.

- c. ACES Elections
 - i. Discussed the process of ACES election for president and secretary. EC will choose candidates at retreat in January, deadline is March 1st.
- d. GSR ACES and SACES
 - i. Discussed submission of videos for GSR position. Will discuss further at January retreat.
- e. Baltimore Retreat Agenda/Focus
 - i. Leadership task force
 - ii. SACES journal check in
 - iii. IN mid-term reports
- f. Grad Student Video Proposal
 - i. Panel from CES at SACES. Looking at doing interview with faculty then posting. Project will be added in the spring agenda- identify potential interviewers.

Upcoming Meeting

2019 Retreat-January 18-19